



DEPARTMENT OF THE ARMY  
ASSISTANT CHIEF OF STAFF FOR INSTALLATION MANAGEMENT  
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WASHINGTON, DC 20310-0600

DAIM-ZA

AUG 10 2009

MEMORANDUM FOR

Deputy Commanding General, Military and International Operations, US Army Corps of Engineers (CEMP-ZA), 441 G Street, NW, Washington, DC 20314-1000  
Deputy Commanding General, Installation Management Command (IMCOM), 2511 Jefferson-Davis Highway, Arlington, VA 22202

SUBJECT: Interim Guidance – Revision to the Army Standard for Access Control Points (ACP)

1. The purpose of this memorandum is to provide interim guidance on additional requirements for installation Access Control Points (ACP).
2. All Army installations shall complete a traffic engineering study for the planning, design and construction of ACPs. All traffic engineering studies will be reviewed and approved by the U.S. Army Surface Deployment and Distribution Command, Transportation Engineering Agency (SDDCTEA) or conducted by SDDCTEA. Starting August 2009, SDDCTEA will initiate traffic engineering studies (or validate recent traffic studies performed within last two fiscal years) at installations affected by Base Realignment and Closure (BRAC), Grow the Army (GTA), Army Modular Force (AMF) and/or Global Defense Posture Realignment (GDPR). Installations will provide support to SDDCTEA engineers to ensure study completion. Additional guidance is provided in the enclosed requirements summary.
3. All FY12 and beyond projects shall use this Interim Guidance. All FY09-11 projects shall incorporate these requirements to the extent feasible within current approved program amount (PA) and allowable scope adjustment parameters.
4. Points of Contact for this action are Mr. Sophocles Hadjiosif, OACSIM (DAIM-ODO), [sophocles.hadjiosif@conus.army.mil](mailto:sophocles.hadjiosif@conus.army.mil), 703-601-0358 and Mr. Eugene Smith, OPMG, [eugene.smith@us.army.mil](mailto:eugene.smith@us.army.mil). USACE Center of Standardization Point of Contact is Mr. William Miller, CENWO-ED, [william.d.miller@usace.army.mil](mailto:william.d.miller@usace.army.mil).

Enclosure  
as

ROBERT WILSON  
Lieutenant General, GS  
Assistant Chief of Staff  
for Installation Management

## Revised requirements for the Army Standard on Access Control Points (ACP)

All requirements set forth in the Army Standard for Access Control Points, dated 4 December 2004, remain in effect with the following revisions, as indicated in italics:

- Number of entry lanes in the identity check area for an ACP *must be based on current traffic engineering study; with a minimum of two lanes in the identity check area.*
- ACPs must have zones established to control the flow of vehicular and pedestrian traffic in order to detect, assess and respond to prescribed threats *as referenced in ACP Criteria from OPMG.*
- ACPs must have a guard booth building *in accordance with ACP Criteria from OPMG* for each lane of incoming traffic.
- *Installations must have a minimum of one Visitor Control Center (VCC), but not all ACPs require VCCs.*