

COMMAND AND CONTROL
FACILITIES (C2F)
and OTHER ARMY
HEADQUARTERS (Army HQ)

STANDARD
DESIGN

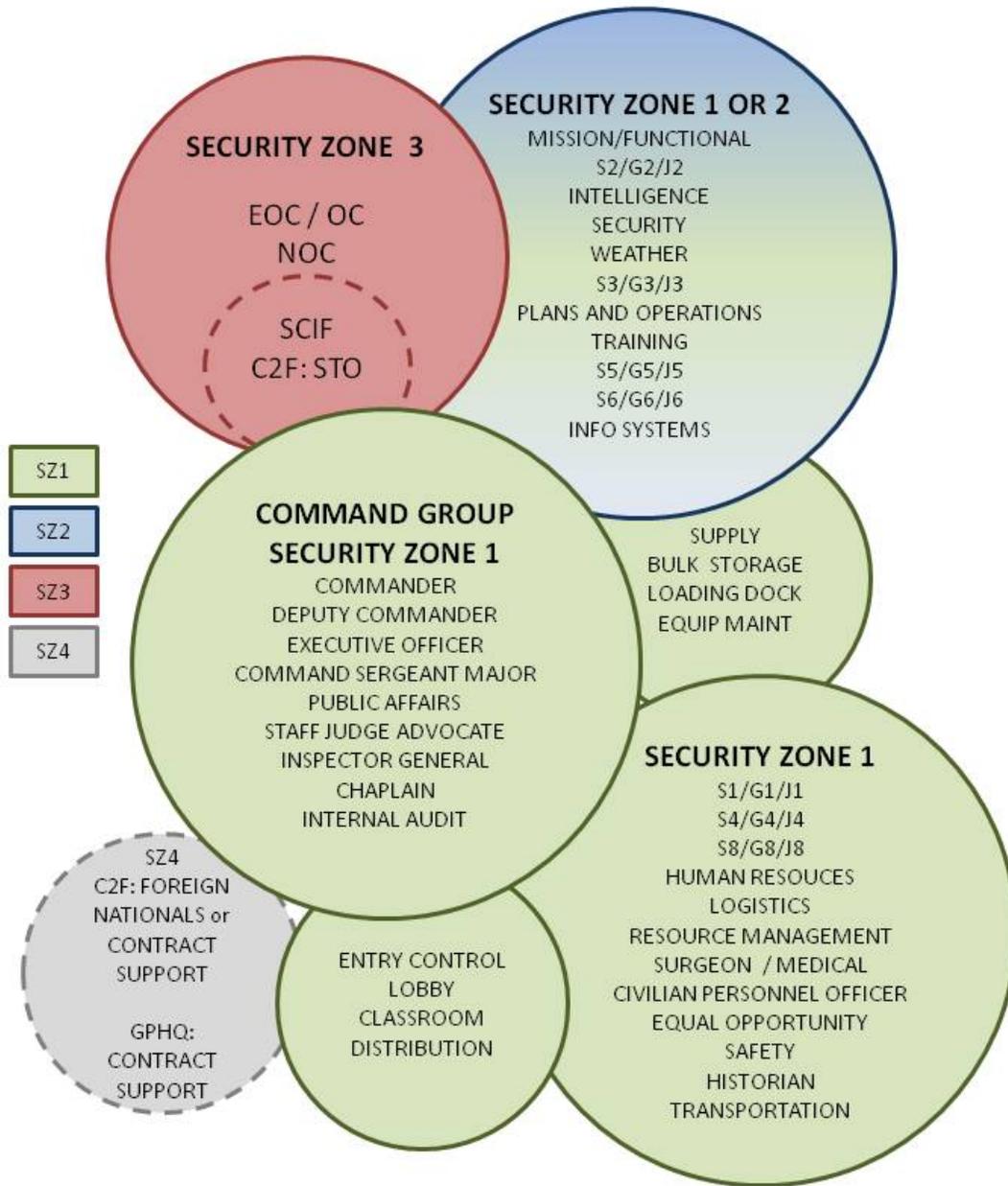
Attachment A
Programming Support Information

UFC 4-140-03
24 March 2015

Page blank for printing purposes.

Figure 1 Staff Relationships by Security Zone

Staff Relationships by Security Zone



Items with dotted lines are "if required"

Page blank for printing purposes.

COMMAND AND CONTROL FACILITIES AND OTHER ARMY HEADQUARTERS - SPACE ALLOWANCE TABLES

Table 1.1 Space Sizing Table

The purpose of this table is to inform the individual programming the C2F or Army HQ how space and special spaces were calculated in the programs provided in the attachments. No more than [25%][15%] of the building can be devoted to collaborative workspaces (e.g. conference rooms, classrooms and team rooms). Note, for Admin space, the area shown in the NSF (Net Square Feet) column indicates the dedicated area for the function. The area in the Total NSF column indicates the maximum net area of the building allowed including internal work area module circulation to accommodate the function. AR 405-70 allocates open space to individuals other than those requiring private office spaces.

TYPE	CODE	NAME	CAPACITY	NSF	CIRC RATE	CIRC SF	TOTAL NSF	C2F ADMIN Use Code	Army HQ ADMIN Use Code	EOC / OC Use Code	NOC Use Code	SCIF Use Code	BASIS
ADMIN	P1	Private 01	1	400	25%	100	500	A	A	O	N	S	Commanders, deputy commanders, heads and deputies of directorates in grades O9 and O10.
ADMIN	P2	Private 02	1	300	25%	75	375	A	A	O	N	S	Commanders, deputy commanders, heads and deputies of directorates and divisions in grades O7 and O8. SES and comparable positions. Deputies of positions in P1 category. Command sergeants major of positions in P1 and P2 categories.
ADMIN	P3	Private 03	1	200	25%	50	250	A	A	O	N	S	Commanders in grade O6 and O5. Deputy commanders in grade O5. Division heads in grades O6 or GS 14-15 who require private offices. Branch heads in grades O6 or GS 14-15 who report to division heads in P2 category. Deputies of positions in P2 category who require private office. Personnel in grades GS-16 or O7 and above who require private office.
ADMIN	P4	Private 04	1	150	25%	38	188	A	A	O	N	S	Commanders in grade O4 Division heads in grade GS-13 or O5 who require private offices Deputies of positions in P3 category who require private offices Branch heads in grades GS 13-15, O5, or O6 who report to division heads in category P3 and require private offices Personnel in grades GS 14-15 OR O6 and below who require private offices. Command sergeants major of positions in P3 category
ADMIN	P5	Private 05	1	110	25%	28	138	A	A	O	N	S	Commanders in grade O3 Branch heads in grade GS-12, O4, and below who require private offices Personnel in grade GS-13, O5, and below who require private offices Staff sergeants major Unit first sergeants in grade E8
ADMIN	OR	Open Regular	1	48	100%	48	96	A	A	O	N	S	Position requires admin space but does not require a private office
ADMIN	OL	Open Large	1	64	60%	38	102	A		O	N	S	ACOM only, same as OR above
EOC / OC	CG	Ops area CG jump station	1	36	50%	18	54			O			One per OC
EOC / OC	DS	Ops area shift console	1	16	50%	8	24			O			NMT 70% of PN within special use operations area are seated in the OC. Provide at rate of 1:2 of total authorized PN by mission task or function
EOC / OC	LP	Senior leader planning room	12	600	25%	150	750			O			One per C2F OC
EOC / OC	OP	OC planning room	15	500	25%	125	625			O			NTE three per OC
EOC / OC	SA	Situational Awareness Room	12	414	25%	104	518			O			One per C2F OC
MEETING	CL	35 pers CONF/VTC	35	805	25%	201	1,006	A		O	N	S	One per directorate with 70 or more PN. Conference room capacity of directorate NTE 50% of authorized strength
MEETING	CLL	Classroom		1,600	25%	400	2,000						NTE one per building
MEETING	CM	24 PERS CONF/ VTC	24	572	25%	143	715	A	A	O	N	S	One per division with 48 or more PN. Conference room capacity of division NTE 50% of authorized strength
MEETING	CS	12 PERS CONF/ VTC	12	255	25%	64	319	A	A	O	N	S	NMT one per directorate, division, or special staff equivalent with more than 24 PN
MEETING	CB	150 PERS Briefing CONF / VTC	150	2,250	25%	563	2813	A					One per C2F provided near building entrance
MEETING	HB	50 PERS Briefing Room CONF / VTC	50	1000	25%	250	1250		A				One per Army HQ

SPACE ALLOWANCE TABLES

TYPE	CODE	NAME	CAPACITY	NSF	CIRC RATE	CIRC SF	TOTAL NSF	C2F ADMIN Use Code	Army HQ ADMIN Use Code	EOC / OC Use Code	NOC Use Code	SCIF Use Code	BASIS	
MEETING	EC	Executive CONF	35	805	25%	201	1,006	A					One per command suite	
MEETING	CC	Command CONF	60	1,600	25%	400	2,000	A					One per command suite, ACOM only	
SCIF	SP	SCIF Secure Planning Room	20	500	25%	125	625					S	NTE two per SCIF	
SCIF	SP	SCIF Secure Planning Room	10	330	25%	85	415					S	NTE two per SCIF	
SCIF	SS	SCIF temporary work space	1	16	50%	8	24					S	Provide at a ratio of 1:25 PN authorized to work in a SCIF but not having their normal duty station within the SCIF. Provide at least one SCIF shift staff.	
SCIF	SF	STO facility (C2F only)	8	1,000	25%	250	1,250					S	NTE one per SCIF.	
SCIF	AI	Automated information systems		480	25%	120	600					S	One per SCIF	
SCIF	SO	SCIF security office		385	25%	96	481					S	One per SCIF	
NOC	COM	COMSEC room		210	25%	52	262				N		One per NOC	
SPECIAL	SR	Server room		600	25%	150	750					N	S	Provide NLT two server rooms, NTE one within the SCIF to house G2/ SCIF-related equipment. Provide NLT one within the NOC to house equipment for the remainder of the building plus VTC equipment. Presence of additional server room space must be justified by the existence of equipment requiring space above what is provided in one server room.
SPECIAL	BR	Break		108	25%	27	135	A	A	O	N	S	Provide at ratio of 1:100 staff positions. Provide one consolidated break area for SZ3 outside of SZ3. Provide at least one break area on each floor	
SPECIAL	LC	Lactation Room	1	80	25%	20	100	A	A				One per building	
SPECIAL	DC	Distribution / Mail room		200	25%	50	250	A	A				One per building	
SPECIAL	CE	Ceremonial / Screening		2,000	25%	500	2,500	A					One per building	
SPECIAL	CE	Lobby Area with Access Control		600	25%	150	750		A				One per building	
SPECIAL	CT	CMD toilet	1	108	25%	27	135	A	A				One each for commanding general, deputy commanding general, command sergeant major, and executive officer.	
SPECIAL	DT	Distrib/ PC-Based Training RM	16	572	25%	143	715	A	A				NTE one per building, Army HQ: TOEs only.	
SPECIAL	FC	Files		88	25%	22	110	A		O	N	S	1:30 PN within open office space of a division work area. NTL 2 but NMT 4 for each special use operations area. Provide one additional for PAO, contracting, legal, and IG. 12 filing cabinets per area.	
SPECIAL	KT	Kitchen (CMD GRP)	1	96	25%	24	120	A					One per command suite. One per command briefing room; not provided for executive conference room	
SPECIAL	P6	Visiting GO office	1	300	25%	75	375	A					One per command suite, ACOM only.	
SPECIAL	PC	Printer/ Copier area		96	25%	24	120	A		O	N	S	NLT one per division work area, NTE 96 NSF for every 25 PN. NLT one per special use operations area.	
SPECIAL	RA	C2F Reception	25	250	25%	63	313	A					One per command suite	
SPECIAL	RA	Army HQ Reception	10	100	25%	25	125		A				One per command suite	
SPECIAL	PS	Public Restrooms/Showers											Provide ABA accessible restroom(s) on each floor for each sex. In a three-story building, this amounts to minimum of six restrooms: minimum of two on each floor. Each restroom requires one accessible shower. In addition to accessible showers, provide standard showers on first floor to fill out total number of required showers in ratio of 4:1, men : women. Provide a ratio of one (1) shower per 25 PPL or persons.	
SPECIAL	ST	General purpose storage		96	25%	24	120	A	A	O	N	S	NTE 96 NSF for every 100 PN within open office space of a division work area. Not provided for work areas with fewer than 20 PN. NLT one GP storage area per special use operations area.	
SPECIAL	TE	Team room	8	120	25%	30	150	A	A	O	N	S	Provide at rate of 1:50 PN within open office space of a division work area. Authorized for a division with fewer than 24 people in lieu of conference room.	
SPECIAL	WA	Waiting area	4	200	25%	50	250	A	A				Provide one each for commanding general, deputy commanding general, and chief of staff; provide one for reenlistment.	