

## **Abbreviated PDR Process Instructions**

(For use with PDR-lite/ENG3086)

1. Geographic District receives code 1 and must complete the following within 45 days:

- a. Conduct meeting with the installation to review and validate the 1391 (all Tabs).
- b. Access PDRS and complete the following:
  - i. PM and Other POC data sections.
  - ii. Scope Section:

Complete the scope chart to reflect the Primary Facilities revisions as shown on the marked up 1391.

Include Rough Order of Magnitude cost impacts for proposed changes to scope.

Any scope discrepancy that exists will be handled in accordance with Instructions for Parametric Design (Code 3), paragraph 7.1.5.2.

- iii. PDRS Automated Checklist Section: Complete the automated checklist.
- iv. Upload Report Section: Upload ABBREVIATED PDR utilizing the Abbreviated PDR Template.
- v. Submit for Review: Select the Submit for Review button.

2. The submitted documents will be evaluated by the HNC PDR Review Team and coordinated with HQUSACE, IMCOM, and ACSIM as necessary. The Geographic District will receive notification of APPROVAL or RETURN FOR CORRECTION.
3. Once the submitted ABBREVIATED PDR is approved, the Geographic District should proceed with 3086 development and submission via the PAX system.